



Randwick Botany Cycling Club Inc.  
PO Box 1083 Maroubra, NSW 2035 Australia  
ABN 45 245 805 084  
Sue Henry, Secretary  
Mobile 0411 955 487  
Email: [secretary@randwickbotanycc.com](mailto:secretary@randwickbotanycc.com)  
[www.randwickbotanycc.com](http://www.randwickbotanycc.com)

## NOTICE OF ANNUAL GENERAL MEETING

To be held at **2.00pm** on **Sunday, 9 December 2018** at The Coogee Diggers Club, Corner of Carr and Byron Streets, Coogee NSW 2034

The business of the 2018 Annual General Meeting of Randwick Botany Cycling Club Inc. ('Randwick') is as follows:

### ORDINARY BUSINESS

- 1) Minutes of the 2017 Annual General Meeting to be confirmed
- 2) Receipt of reports:
  - a) That the Committee's report be received.
  - b) That the Treasurer's report be received.
- 3) That the financial statements for the financial year ended 30 June 2018 be approved.
- 4) Election of Office Bearers of Committee:
  - a) Election of President
  - b) Election of Vice-President
  - c) Election of Treasurer
  - d) Election of Secretary
- 5) Election of ordinary members of the Committee

### NOTES ON PROCEDURE

- 1) Nominations for Office Bearer or Ordinary Committee Members must be received by the Secretary at [secretary@randwickbotanycc.com](mailto:secretary@randwickbotanycc.com) by **Sunday, 2 December 2018**
- 2) Nominations must be in writing (see attached form), signed by two financial members and also endorsed or accompanied by the consent of the candidate. Nominations submitted electronically will be accepted.
- 3) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated will be taken to be elected and further nominations are to be received at the AGM.
- 4) Any member wishing to view the financial statements may do so by requesting a copy of these documents from the Secretary.
- 5) Members must be present in person at the AGM in order to cast a vote.

**Sue Henry, Secretary**

15 November 2018



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## **NOMINATION FORM**

### **2018 ANNUAL GENERAL MEETING**

### **OFFICE BEARER AND ORDINARY**

### **COMMITTEE POSITIONS**

Position: \_\_\_\_\_

Name of Nominee: \_\_\_\_\_

Signature of Nominee: \_\_\_\_\_

Nominated By: \_\_\_\_\_

Signature: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Signature: \_\_\_\_\_

Completed Nomination Forms to be received by the Secretary no later than **2 December 2018**. Only financial and life members of Randwick are eligible to make or accept nominations or second nominations. Email to [secretary@randwickbotanycc.com](mailto:secretary@randwickbotanycc.com)